

# Kindred

## Position Description

<b>Position Title</b>	Program Lead: Western Sydney Program
<b>Reporting To</b>	Program Manager
<b>Employment status</b>	Permanent part-time; 15 hours per week
<b>Location</b>	Western Sydney
<b>Commencement date</b>	February 2025

### About the Role

Join Kindred's new Western Sydney program and make a real difference in the lives of families raising children with disability. As a parent or carer of a child with disability, you'll use your lived experience, leadership and peer support skills to create welcoming spaces where families can connect, share, and thrive together.

### Key Responsibilities

#### Group facilitation and support:

- Lead in-person peer support catch-ups across Western Sydney (Wetherill Park, Merrylands, Marsden Park; additional location in the future)
- Create safe and inclusive environments for families to connect and share experiences
- Share practical strategies and link families to resources to help them to navigate systems
- Tailor support to meet diverse family needs
- Maintain communication with families between events

#### Community building and outreach:

- Build strong relationships with local families and community organisations
- Implement outreach strategies to engage new families
- Identify and nurture potential family leaders
- Foster connections between families and local support services

#### Program development and evaluation:

- Support program evaluation through feedback collection
- Contribute to program content and resource development
- Identify opportunities for program improvement
- Help shape the future of peer support in Western Sydney

## About You

### Essential:

- Lived experience as a parent or carer of a child with disability
- Based in Western Sydney with ability to travel locally
- Strong interpersonal and communication skills
- Group facilitation and/or peer support experience
- Commitment to strength-based, family-centered approaches
- Digital literacy including:
  - Proficiency with Microsoft Office (Word, Excel, PowerPoint)
  - Experience using Microsoft Teams or Zoom
  - Comfort with online collaboration tools and shared documents
  - Basic experience with social media platforms
- Commitment to the social model of disability
- Current Working with Children Check (or ability to obtain)

### Desirable:

- Experience in family support services or community development roles
- Strong connections with Western Sydney, particularly community groups, family and disability providers and local service providers
- Experience working with culturally and linguistically diverse communities
- Relevant qualifications in community services or development, social work, education or other related human services field

## Work Arrangements

- 15 hours per week with flexibility around school hours
- Mix of weekday and occasional evening work (approximately 2 evenings per month)
- Specific hours and days to be agreed with the successful candidate
- In-person presence at Wetherill Park, Merrylands, and Marsden Park
- Remote work for administrative tasks
- Travel expenses covered for program-related costs

## What We Offer

- Flexible working arrangements tailored to your needs
- Training and ongoing support
- Salary packaging benefits
- A supportive and collaborative team environment
- Meaningful work that directly impacts families and communities

### **About Kindred**

Kindred is an independent family-led organisation that supports parents and carers raising children with developmental delay, disability and autism across NSW.

Through free online programs and peer groups, trusted resources and supportive community, we empower parents and carers to grow their skills, knowledge and confidence to help their child and family to thrive.

### **How to Apply:**

To apply for this position, please submit your CV and cover letter to Stacey Touma, CEO Email: [stacey@kindred.org.au](mailto:stacey@kindred.org.au).

In your cover letter, please include details of:

- Your lived experience as a parent or carer of a child with disability
- Your connection to Western Sydney communities
- Previous experience in facilitating groups or community programs
- Skills in supporting and empowering other parents
- Understanding of peer support and its importance
- Your approach to creating inclusive, welcoming spaces
- Why this role interests you and what you hope to bring to it

For any questions about the role, please contact Stacey via the same email address.

**Applications close:** 31 January 2025

We look forward to hearing from you!